



Employment Opportunity

Position Title: Director of Budget & Strategy

Position Type: Full time, Regular, Exempt (Hybrid Schedule)

Are you passionate about working for an organization that creates an environment for students to succeed? Do you have what it takes to lead the financial infrastructure of a growing and dynamic non-profit organization that builds and nurtures school community relationships for the delivery of services to students, parents, and school staff?

Then, **Communities In Schools of Ohio** wants YOU! We're looking for a **Director of Budget & Strategy**.

Why We'll Love You!

- You have proven experience in developing and implementing the financial infrastructure and systems needed to sustain and support a high growth organization.
- You have demonstrated experience in building and managing effective and streamlined financial systems, including financial forecasting, budgeting, accounting, and payroll.
- You have significant experience in non-profit accounting.
- You have demonstrated resourcefulness in setting priorities, proposing new ways of creating efficiencies, and guiding investment in people and systems.
- You have proven effectiveness leading professionals in finance and accounting.
- You are technologically savvy with financial software such as QuickBooks and other related software and systems.
- You have a demonstrated history of ethical conduct.
- You have excellent people skills, with experience collaborating in a multidisciplinary, diverse, and dynamic team.
- You are flexible self-starter who can multitask while also being highly detail oriented.
- You have personal qualities of integrity, credibility, and a commitment to CIS of Ohio's mission.

Why You'll Love Us!

- Making a difference in the lives of students since 1993, CIS of Ohio works IN schools to ensure students have the resources they need.
- We provide non-academic assistance helping with basic needs like healthcare, nutrition or clothing so young people are better prepared to learn.
- We work hard to help students achieve in areas including attendance, academics, behavior, and social-emotional learning.
- We provide one-on-one mentoring, instilling the confidence to succeed, the belief that education creates opportunity, and setting the expectation for success.

- We work across the community to identify and access resources to support students, families, and schools.
- We work to ensure children have a supportive home life, increase parent-school involvement, and help parents access the services they need.
- We help students build leadership and life skills, explore college, and career options, and understand how their education is connected to their financial future.
- We take students on college visits and link students to career experiences and internships.

Do you have the right stuff?

- Bachelor's degree (MA/MS/MBA preferred) in Business, Management, or Finance or related field. CPA preferred.
- Minimum five years of professional experience, including managing the finance office of a high growth organization with preference given to nonprofit experience.
- Significant experience in creating and driving the financial framework of an expanding organization.
- Significant experience in non-profit accounting
- Experience with legal, audit, compliance, budget, and resource development.
- Experience with federal, state, and local Government grants and contracts highly preferred

About Communities In Schools

Making a difference in the lives of students since 1993, CIS of Ohio works IN schools to ensure students have the resources they need. Our mission is to surround students with a community of support to empower them to succeed in school and in life, despite immediate and systemic barriers. Visit our website at www.ciskids.org.

Communities In Schools of Ohio is committed to a workforce that is representative of the varied communities we are privileged to serve. We provide a work environment that does not discriminate based on race, color, national origin, gender, age, sexual orientation, gender identity or expression, marital status, mental or physical disability, genetic information or any other basis protected by applicable law. Communities In Schools prohibits harassment of applicants or employees based on any of these protected categories.

For a full position description, please contact Kristine Robbins, Human Resources Director, at krobbins@ciskids.org or 614-268-2472 ext. 28. To apply, please send cover letter and resume via email to:

Kristine Robbins, MS, SPHR
Human Resources Director
Communities In Schools of Ohio
614-268-2472 ext. 28
krobbins@ciskids.org